

GEORGE A. SODDERS  
CLARK COUNTY AUDITOR

**APPLICATION TO SURRENDER MANUFACTURED HOME TITLE**

***Please print or type all information***

**A.**

Owners Name: \_\_\_\_\_

Owners Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Telephone # \_\_\_\_\_

Location of Manufactured Home: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_

Title #: \_\_\_\_\_ Serial #: \_\_\_\_\_ Length: \_\_\_\_\_ Width: \_\_\_\_\_

Owners Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**B.**

**Please verify the following:**

Circle One

- |  |      |                     |
|--|------|---------------------|
| 1. The wheels have been removed from the Manufactured Home.                                      | Yes  | No                  |
| 2. The tongue has been removed from the Manufactured Home.                                       | Yes  | No                  |
| 3. Is the land on which the Manufactured Home resides in the same name as the Manufactured Home? | Yes  | No                  |
| 4. The Manufactured Home has been placed on a permanent foundation.                              | Yes  | No                  |
| 5. Type of Foundation. (Circle one)  | Slab | Crawl      Basement |

If you have answered no to questions 3 & 4, then your Manufactured Home does not meet the qualification for real estate.

**C.**

**Interior information:**

Number of Bedrooms: \_\_\_\_\_ Number of Bathrooms: Full \_\_\_\_\_ Half \_\_\_\_\_

How is the house heated? \_\_\_\_\_ Central Air conditioning. Yes No

Does the house have a fireplace? Yes No

**D.**

**The Clark County Building Inspector does hereby affirm that the above described Manufactured Home has been inspected and meets the necessary requirements to be classified as Real Estate.**

Clark County Building Inspector: \_\_\_\_\_ Date: \_\_\_\_\_

**The Clark County Treasurer does hereby affirms that all Manufactured Home Taxes have been paid as of this date.**

Clark County Treasurer: \_\_\_\_\_ Date: \_\_\_\_\_

Stephen T. Metzger, Clark County Treasurer

**The Clark County Clerk of Courts does hereby affirm that the title to the above described Manufactured Home has been surrendered and accepted by this office.**

Clark County Clerk of Courts: \_\_\_\_\_ Date: \_\_\_\_\_

Ronald E. Vincent, Clark County Clerk of Courts

**Auditors Approval:**

With all above conditions being met, the Manufactured Home on this parcel will now be taxed and treated as real estate and is subject to all real estate laws.

Clark County Auditor: \_\_\_\_\_ Date: \_\_\_\_\_

George A. Soddors, Clark County Auditor

*THIS FORM MUST BE RETURNED TO THE CLARK COUNTY AUDITOR'S OFFICE TO BE VALID*